

Section 7: DSE Assurances

Toni Wolf acting on behalf of the DSE **Massachusetts Rehabilitation Commission** located at **600 Washington St, Boston, MA 02111 (617) 204-3600**
toni.wolf@state.ma.us *45 CFR 1329.11* assures that:

- 7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;
- 7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;
- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;¹
- 7.4. The DSE assures that the SILC is established as an autonomous entity within the State as required in *45 CFR 1329.14*;
- 7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:
 1. Expenditure of federal funds
 2. Meeting schedules and agendas
 3. SILC board business
 4. Voting actions of the SILC board
 5. Personnel actions
 6. Allowable travel
 7. Trainings
- 7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:
 1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).
- 7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;
- 7.8. The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:
 1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;

2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency's agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.¹

Toni Wolf, Commissioner Massachusetts Rehabilitation Commission

Name and Title of DSE director/authorized representative

Signature

Date

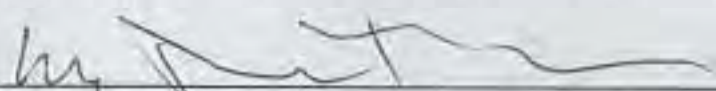
Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

- iii. **effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.**
 - e. **Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.**
- (5) **The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:**
 - a. **Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.**
- (6) **The SILC State Plan resource plan includes:**
 - a. **Sufficient funds received from:**
 - i. **Title VII, Part B funds;**
 - I. **If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII. Part B funds received by the State;**
 - ii. **Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;**
 - iii. **Other public and private sources.**
 - b. **The funds needed to support:**
 - i. **Staff/personnel;**
 - ii. **Operating expenses;**
 - iii. **Council compensation and expenses;**
 - iv. **Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;**
 - v. **Resources to attend and/or secure training and conferences for staff and council members and;**
 - vi. **Other costs as appropriate.**

The signature below indicates the SILC's agreement to comply with the aforementioned assurances and indicators:

Nancy Rumbolt-Trzcinski

Name of SILC chairperson


Signature

Dec 14, 2020
Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the _____

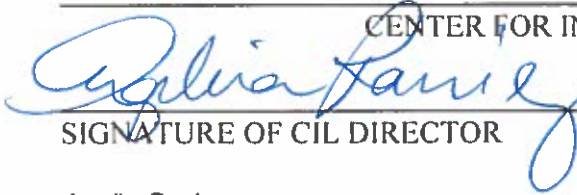
Massachusetts Statewide Independent Living Council

and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2020 (year)

Stavros Center for Independent Living, Inc

CENTER FOR INDEPENDENT LIVING (CIL)



12/11/2020

SIGNATURE OF CIL DIRECTOR

DATE

Angelina Ramirez

NAME OF CIL DIRECTOR

Section 9: Signatures

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SIGNATURE OF SILC CHAIRPERSON

Dec 12, 2020
DATE

Nancy Rumbolt-Trzcinski
NAME OF SILC CHAIRPERSON

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Center for Living & Working, Inc.

CENTER FOR INDEPENDENT LIVING (CIL)

Margaret B Coffin

SIGNATURE OF CIL DIRECTOR

December 11, 2020

DATE

Margaret B. Coffin

NAME OF CIL DIRECTOR

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Cape Organization for Rights of the Disabled I

CENTER FOR INDEPENDENT LIVING (CIL)

Coreen S Brinckerhoff

SIGNATURE OF CIL DIRECTOR

12/11/2020

DATE

Coreen S Brinckerhoff

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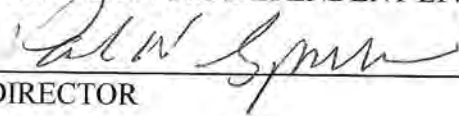
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MetroWest Center for Independent Living

CENTER FOR INDEPENDENT LIVING (CIL)

Paul W. Spooner



12/16/2020

SIGNATURE OF CIL DIRECTOR

DATE

Paul W. Spooner

NAME OF CIL DIRECTOR

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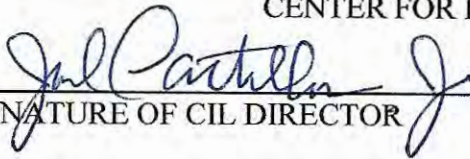
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AdLib, Inc.

CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR



12/11/2020

DATE

Joseph Castellani, Jr.

NAME OF CIL DIRECTOR

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Boston Center For Independent Living
CENTER FOR INDEPENDENT LIVING (CIL)

Will H. 12-11-20
SIGNATURE OF CIL DIRECTOR DATE

William H. Henning
NAME OF CIL DIRECTOR


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CENTER FOR INDEPENDENT LIVING (CIL)

June C. Sawagau

SIGNATURE OF CIL DIRECTOR

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NAME OF CIL DIRECTOR

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Disability Resource Center, Inc.

CENTER FOR INDEPENDENT LIVING (CIL)


SIGNATURE OF CIL DIRECTOR

Dec 11, 2020

DATE

Lisa Orgettas

NAME OF CIL DIRECTOR

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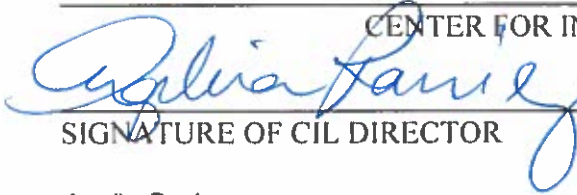
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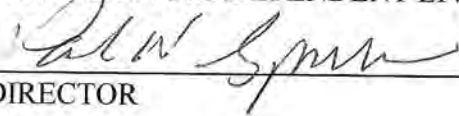
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